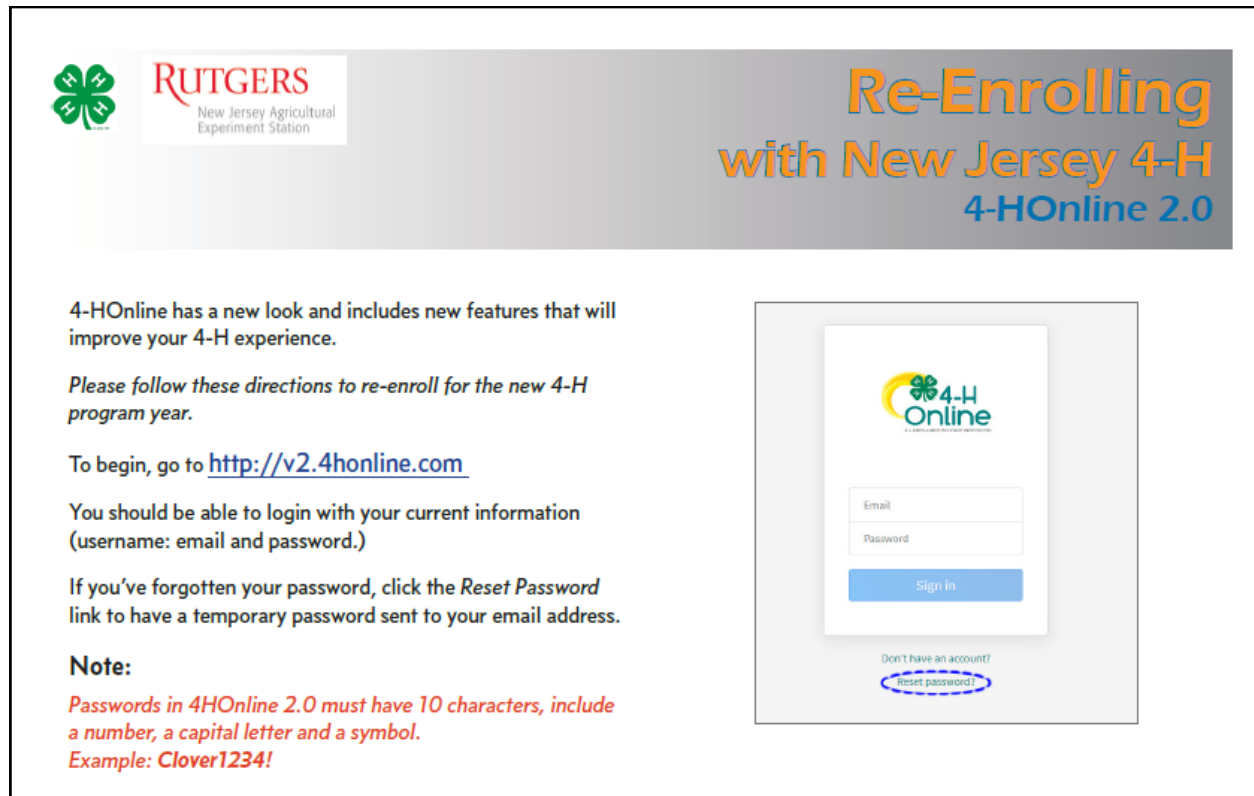



Re-Enrolling Instructions for Volunteer / Leaders

Go to <http://v2.4honline.com>

If your password from the old system does not meet the requirements of the new system—you will have to reset your password. If it does, you should be able to get right in.



 **RUTGERS**
New Jersey Agricultural
Experiment Station

Re-Enrolling with New Jersey 4-H 4-H Online 2.0

4-H Online has a new look and includes new features that will improve your 4-H experience.

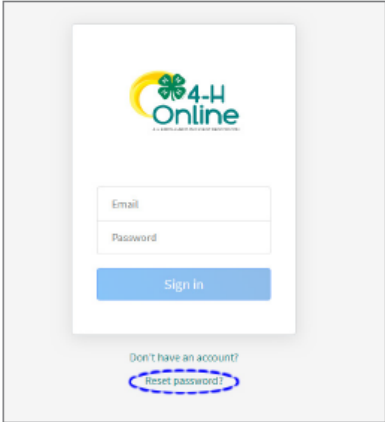
Please follow these directions to re-enroll for the new 4-H program year.

To begin, go to <http://v2.4honline.com>

You should be able to login with your current information (username: email and password.)

If you've forgotten your password, click the *Reset Password* link to have a temporary password sent to your email address.

Note:
Passwords in 4H Online 2.0 must have 10 characters, include a number, a capital letter and a symbol.
Example: **Clover1234!**

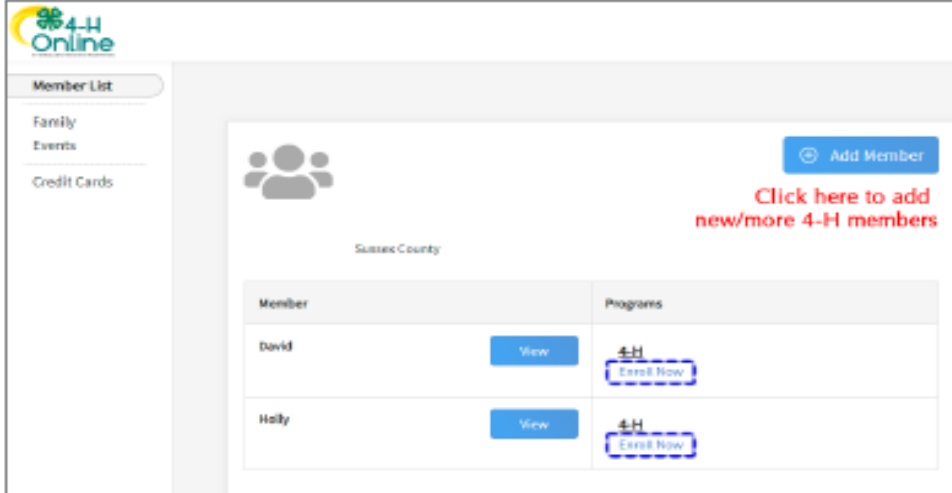


When you first login, you'll be on the **Member List** page for your family. You'll see all of the members from your family who were enrolled in 4-H last year.

If you click the **View** button, you can edit/update Profile or Contact information for the member.

To re-enroll a member, click the blue **Enroll Now** link in the column next to the member's name.

If there are new members from your family joining, click the blue **Add Member** button at the top of the page.



The screenshot displays the 4-H Online Member List interface. On the left is a navigation menu with 'Member List' selected, and other options like 'Family', 'Events', and 'Credit Cards'. The main content area features a header with the 4-H Online logo and a blue 'Add Member' button. Below this is a red text prompt: 'Click here to add new/more 4-H members'. The main content is a table for 'Sussex County' with two columns: 'Member' and 'Programs'. The table lists two members: David and Holly. Each member row has a blue 'View' button and a blue 'Enroll Now' button. The 'Enroll Now' buttons are highlighted with a dashed blue border.

Member	Programs
David	4-H Enroll Now
Holly	4-H Enroll Now

Click on the “Select Volunteer Types”

2020-2021 Enrollment

Registration

1 Volunteer Type 2 Questions 3 Health Form 4 Consents 5 Confirm

Volunteer Types

All volunteers must complete the 4-H Volunteer Appointment Process which includes:

- An online criminal background check,
- Rutgers Protection of Minors (POM) training
- 4-H Volunteer Orientation.

Please select your volunteer type. See below for general definitions and responsibilities.

Club Volunteer:

- 4-H Club Organizational Leader is the primary club leader. Serves as main contact in all club business.
- 4-H Club Assistant Leader assists the club's primary leader.

4-H Event Coordinator is a volunteer with a responsibility for a specific activity such as fair, show at the fair, seasonal event, etc.

4-H Project Leader is a volunteer for a specific project area or assist with club projects. *Ex. County has multiple clubs in a project area, this leader is the primary contact (horse, dairy, rabbit, etc.) May be liaison with the State 4-H Project group.*

[Select Volunteer Types](#)

[Next](#)

Fees	
Total:	\$0.00

ALL Club Leaders & Association Members
** Please choose “Club Volunteer” & then
“Organizational Leader” ONLY

2020-2021 Enrollment

Registration

1 2 3 4 5

Volunteer Type

Type

Select Volunteer Types

Confirm

\$0.00

Add Volunteer Type

Volunteer Type

Club Volunteer

4-H Club Assistant Leader Add

4-H Club Organizational Leader Add


Done

Then Click "NEXT"


2020-2021 Enrollment


Registration

1 Volunteer Type 2 Clubs 3 Questions 4 Health Form 5 Consents 6 Confirm

Type	Title	
Club Volunteer	4-H Club Organizational Leader	

Select Volunteer Types

Fees 	
Total:	\$0.00

 [Next](#)

Then Click “Select Clubs”

Registration

Volunteer Type Clubs Questions Health Form

Clubs

Select the 4-H club(s) in which the 4-H member will be participating. By default, you will see clubs offered in your county. If your child is participating in a club in another county, select that county from the drop-down menu to select the club.

The first club selected will be your child's *primary* club. That club's leader will need to confirm your child's participation before they can be approved by your county 4-H Office.

After selecting the first club, you may add additional clubs.

When you are done please click *Next*.

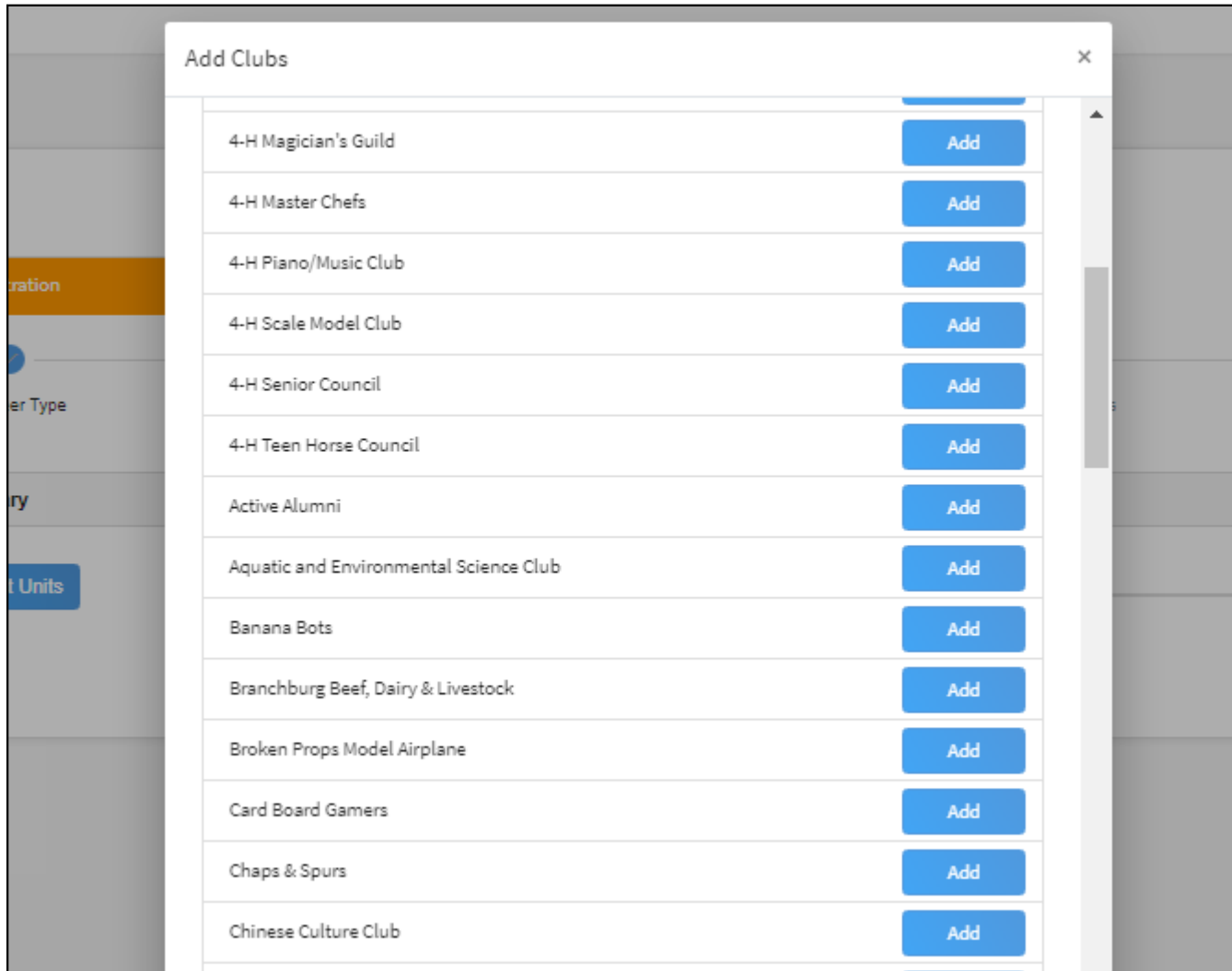
Select Clubs

Back Next

Fees

Total:

Then Add Your First Club



The image shows a screenshot of a web application interface. A modal dialog box titled "Add Clubs" is open, displaying a list of club names. Each club name is followed by a blue button labeled "Add". The background of the application is dimmed, showing a sidebar with various menu items like "ration", "er Type", "ry", and "t Units".

Club Name	Action
4-H Magician's Guild	Add
4-H Master Chefs	Add
4-H Piano/Music Club	Add
4-H Scale Model Club	Add
4-H Senior Council	Add
4-H Teen Horse Council	Add
Active Alumni	Add
Aquatic and Environmental Science Club	Add
Banana Bots	Add
Branchburg Beef, Dairy & Livestock	Add
Broken Props Model Airplane	Add
Card Board Gamers	Add
Chaps & Spurs	Add
Chinese Culture Club	Add

To add another club - Click “Select Units”
When done adding all clubs - click “Next”

2020-2021 Enrollment

Registration

1 Volunteer Type 2 Clubs 3 Questions 4 Health Form

Primary	Club	Type	County	
<input type="button" value="Primary"/>	Crazy Frog Hoppers	Club	Somerset	

Click “Show Questions” and then Answer “Required” questions and then click “Next”

The screenshot shows a web form titled "Questions". The form contains the following text:

Please enter the 4-H member's personal information below.
(Note that fields labeled Required must be completed to continue.)

All personal information is confidential. If you have questions regarding any of these questions, please contact your county 4-H Office.

Note:

- Guardians for the 4-H member may be added in addition to the emergency contact.
- You may select a school from your district in the first bracket, or use the second bracket, if the 4-H member's school is not listed.
- If someone in your family is serving in the military, select the status in the first drop-down menu and complete the Branch and Component questions, if not, select *No One In My Family Is Serving In The Military*.

When you are done please click Next.

At the bottom of the form, there is a blue button labeled "Show Questions" with a black arrow pointing to it from the left. Below the form are two buttons: a grey "Back" button and a blue "Next" button. To the right of the form, there is a partial view of a table with columns labeled "Fees" and "Tot".

Click on “Show Health Form” Arrow Down to the 1 “Required” Field

Health

Please select any of the allergies listed that relate to the 4-H member's health.

Parents/guardians are strongly encouraged to provide the requested information so that New Jersey 4-H faculty, staff, and volunteers can best meet your child's needs. Parents/guardians are also encouraged to discuss any health concerns that might affect a 4-H member's participation in certain activities with a club leader.

This information will be used for program planning purposes ONLY. Youth and adults who attend certain 4-H events and activities (including camps) will be required to complete and sign an extended health form as part of the registration process.

We appreciate your cooperation in helping us provide a safe environment.

When you are done please click *Next*.

Show Health Form

BackNext

This is the 1 Required Health Question.
Answer this and then sign “The Release”
by typing your name

Wheat

Yes

No

List Any Allergies That Are Life Threatening *required*

Yes

No

List Any Other Allergies

Yes

Adult Medical Release

The health information provided here is accurate. I understand this information will be used for program planning purposes only.

Member Name *required*

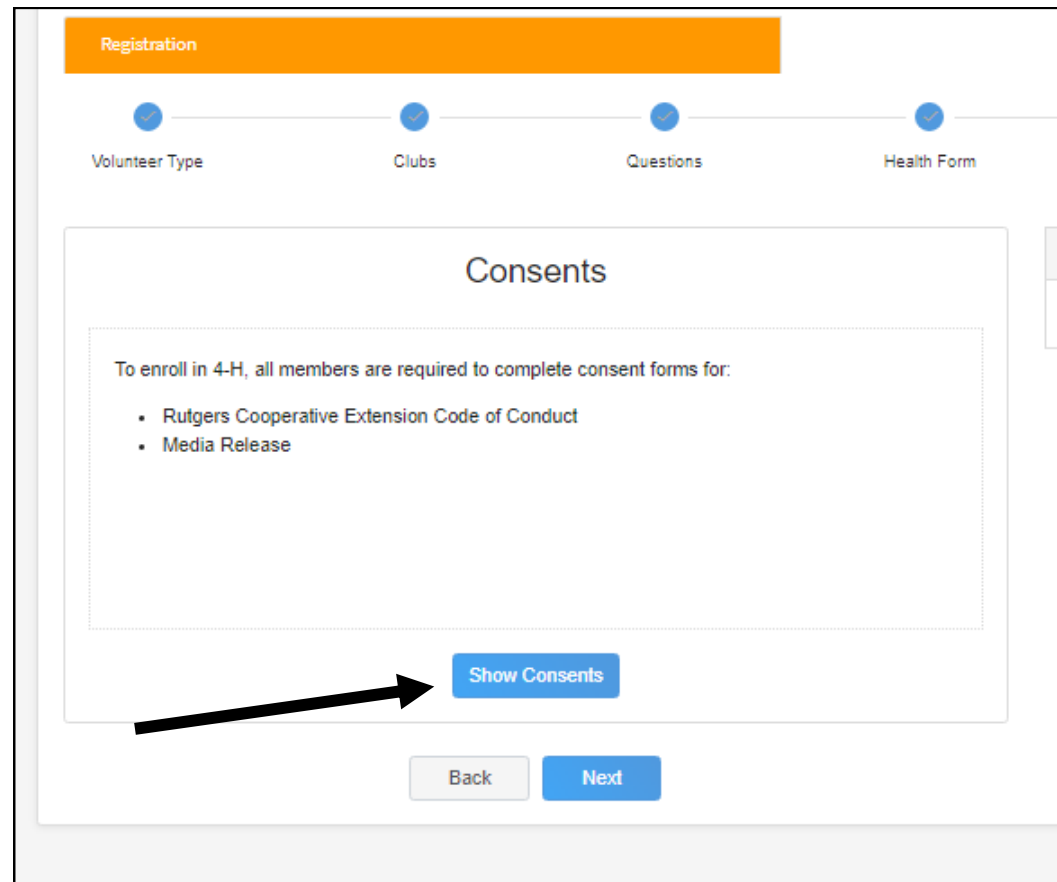
Agree

Back Next

Click on “Show Consents”

Sign and agree to the Code of Conduct and
Media Release—then click “Next”.

Then “Submit Enrollment”. You are done, you
should receive an email confirmation.



The screenshot displays a registration interface with an orange header labeled "Registration". A progress bar below the header shows four steps: "Volunteer Type", "Clubs", "Questions", and "Health Form", each with a blue circle and a checkmark. The main content area is titled "Consents" and contains the text: "To enroll in 4-H, all members are required to complete consent forms for:" followed by a bulleted list: "• Rutgers Cooperative Extension Code of Conduct" and "• Media Release". A blue button labeled "Show Consents" is positioned below the list, with a black arrow pointing to it from the left. At the bottom of the form, there are two buttons: a grey "Back" button and a blue "Next" button.