



ATTENTION ALL 4-H MEMBERS, PARENTS, LEADERS, AND ASSOCIATION MEMBERS

THE ANNUAL 4-H WREATH SALE BEGINS IN OCTOBER

All Somerset County 4-H Members, 4-H Leaders, and 4-H Association Members are asked to take orders for 4-H Wreaths.

You should sell 4-H wreaths because profits help pay the costs of operating the 4-H Center and keep the 4-H Fair free for the public. This means your club can meet at the 4-H Center for free. The 4-H Association also uses money to sponsor awards and special programs which benefit all 4-H members.

Your 4-H club can benefit because **\$2.00 from the sale of every DECORATED wreath and \$1.00 for every UNDECORATED is kept for the club treasury.** *(If the funds are turned in by December 14, after December 14, the club keeps only \$.50 a wreath, after December 31, the club keeps no money.)*

A 4-H wreath is a 12" ring of double-faced balsam that makes the wreath 22"-24" across the middle and cost \$16.00. **These are comparable to wreaths sold for more money at other outlets!!**

A decorated 4-H wreath costs \$20.00 and includes 3 groups of 3 pinecones and a ribbon. Your club is responsible for decorating any decorated 4-H wreaths they sell.

**Orders must be collected and given
to the 4-H Association by **November 1st****

Payment options:

Cash or checks made payable to **Somerset County 4-H Association** and dropped off **with the 4-H Wreath Committee.** You **MUST** include a note with what Club your payment is for.



HOW THE 4-H WREATH SALE WORKS 2023 4-H WREATH SALE



1. 4-H club members, volunteers, parents and Association members are asked to take orders for wreaths during October.
2. Members return orders to the club leader in October. Leaders **MUST EMAIL** orders to sc4Hwreaths@gmail.com by **November 1st**. **Orders CANNOT be dropped off or phoned in to the 4-H Office or 4-H Night Managers.**
3. There will be a limited number of wreaths available for add-ons the day of wreath handouts.
4. **Help!** Wreaths arrive at 4-H Center on Friday, November 24th at 7:30 a.m. Please come help unload the wreath trailer!!!
5. **4-H Leaders/chairpersons pick up 4-H wreaths for their club at the 4-H Center on these dates.** All club wreaths must be picked up at once. There will be enough ribbon, pinecones and wire to decorate the wreaths. Bring bags or boxes to carry these materials. One person from each club should be in charge of ordering and picking up wreaths and decorating materials. **Clubs will be REQUIRED to sign up for a time slot to be able to decorate at the 4-H Center on the below days. Clubs will also have the option of decorating wreaths OFF-SITE, but a club representative MUST pick up the club wreaths during one of the below days/times. The sign-up for timeslots will go out once all orders are placed.**

Saturday
November 25th
9 a.m. - 3 p.m.

Monday
November 27th
6 p.m. – 9 p.m.

6. *If leaders wish, decorations may be picked up **ahead of time** in the 4-H Building Manager's Office beginning **November 3 from 7 - 8:30 p.m.** Call the Building Manager **TWO days ahead** if you plan to pick-up materials or need to pick up materials during the day (908-526-8242).*
7. **BOWS** - it is highly encouraged that clubs use the 4-H Association provided ribbon. If your club does decide to use their own ribbon, it is required that it be **RED**. If a club is caught using a Non-Red Ribbon, they will be docked .50 cents per decorated wreath. Thank you for your cooperation, in advance.
8. Members deliver wreaths to their customers **by December 4th**, collect money, and turn it over to the club leaders. **The club keeps \$2.00 per DECORATED wreath and \$1.00 per UNDECORATED wreath (if paid by Dec. 14th) for its treasury and remits the balance to 4-H.** The club keeps 50 cents per wreath (if paid after December 14th). After December 31, 2023, the club keeps no money. All wreath accounts must be paid in full before any money is paid back to the club.

*The total wreath income (minus the \$2.00, \$1.00 or 50 cents) must be turned in at one time by leader/chairperson, not by individual club members. **Money MUST be dropped off to the Wreath Committee by December 14th.***

Unsold wreaths cannot be returned.

YOUR CLUB IS FINANCIALLY RESPONSIBLE FOR ALL ORDERED AND PICKED UP WREATHS.

4-H MEMBER WREATH SALE ORDER FORM



22" Double Faced Balsam Wreath

Decorated \$20.00
Plain \$16.00



Salespersons name _____

4-H Club _____

Deadline for wreath orders: **November 1, 2023**

- ❖ Customer pays on delivery: **No money, No wreath**
- ❖ Checks payable to: **Somerset County 4-H Association**
- ❖ Wreath availability: **After November 24, 2023**



Buyer's Name and Address	# Dec	# Plain	Cost	Paid
TOTAL				

4-H CLUB WREATH SALE ORDER FORM



22" Double Faced Balsam Wreath

Decorated \$20.00

Plain \$16.00

4-H Club Name _____

Club Leader Name _____

Club Leader Phone # _____

Club Leader Email Address _____



Deadline for wreath orders: November 1, 2023

❖ **Checks payable to: Somerset County 4-H Association**

❖ **Wreath availability: After November 24, 2023**

❖ **Email to sc4Hwreaths@gmail.com**

Order Date	# Decorated	# Plain	Cost
TOTAL			

SOMERSET COUNTY 4-H HOLIDAY WREATH DECORATIONS

4-H Wreaths are sold either plain or decorated. The club that makes the sale is responsible for the decorating. They will receive enough materials to put three clusters of pinecones and a big red bow on each decorated wreath in their order.

Most clubs have a good time doing their wreath decorating. They make it a lively get-together, sing songs, have refreshments and play Holiday music. Members look forward to it.

Planning and preparing helps to make the project enjoyable. One good idea is to make bows ahead of time, especially if it is a large order. Bows can be the parents' part of the project if members are young children whose hands are still small and a bit clumsy. Instructions for bow making are on the reverse of this sheet. Using this method, bows are not hard once you get the hang of it.

Pinecones can be wired together. First wire one pinecone to each end of a single wire with a twist. Next wire one single cone at the end of a second wire with a twist. Take the double pinecone and wrap it around the wreath with a twist. Lastly, take the single pinecone and wrap it tightly around the double. It goes a little faster this way and they will stay on better.

However, the clusters are assembled, be sure they are firmly attached to the wreath so they will stay on until the Holidays are over.

It is recommended that an adult do a “shake test” on each wreath before they are released to be delivered. By shaking the wreath, the adult is performing a quality control check and can tell that the pinecones and bows are securely attached.





BOW MAKING INSTRUCTIONS

1. For a full, fluffy bow, start with 7 1/2 feet of ribbon. Hold between left thumb and forefinger, right side facing you. Leave about 10 inches dangling to form one streamer.
2. Bunch and squeeze width of the ribbon together. Hold the gather between left thumb and forefinger, then give length of ribbon a half turn so its right side is away from you.
3. Swing the length of ribbon around to the left and back toward you, using about 10 inches to form the first loop. Again, scrunch width of the ribbon together and hold this gather also between left thumb and finger.
4. Give remaining ribbon another half turn so right side is again away from you. Bring ribbon around to the right and back towards you to form a second loop. Scrunch width together and add this gather to those being held between thumb and forefinger.
5. Repeat steps 3 and 4 two more times to form six loops in all, three to the left, three to the right.
6. Once more twist ribbon and form a final small loop for the center of the bow. Enough ribbon should remain to hang down as the second streamer. Pass a wire through this final small loop. Pull wire around to the back of the bow and twist up tight. Once bow is secured with the wire, loops can be fluffed out and arranged as you like.



Follow this QR code to see a video demonstrating an alternate way on how to make the wreath bow:



DO'S AND DON'TS ON WREATH HANDLING TO MAINTAIN QUALITY

To Maintain Wreath Quality:

- **DO** deliver wreaths as soon as possible.
- **DO** check all wreaths for quality and correct count.
- Leaders – **DO** have **ONE** person in charge of order taking.

- **DON'T** throw wreaths.
- **DON'T** leave wreaths in cars, vans or on concrete. Avoid direct sunlight.

Helpful Hint:

- **DO** keep wreaths in a cool place out of sunlight, sprinkle water on them occasionally.

Thank You
4-H Association Wreath Committee

4-H WREATH SALE KIT



Protected Under
18 U.S.C. 707

DEADLINE FOR ORDERS

November 1, 2023