

SOMERSET COUNTY 4-H FAIR ADULT HERDSMAN INFORMATION  
(Application on reverse side)  
**Due July 5, 2022, INCOMPLETE OR LATE APPLICATIONS WILL NOT BE ACCEPTED**

**WHAT IS AN ADULT HERDSMAN?**

Somerset County 4-H members representing ALL 4-H project areas who sleep overnight in Fair tents to make sure ALL projects and equipment are safe and secure overnight. They also help to make everything clean and neat for the next day. Adult Herdsmen are under the supervision of the Herdsmen Supervisor(s) and the County 4-H Agent(s).

**ADULT HERDSMEN REQUIREMENTS:**

- Must be a registered volunteer with a completed background check by June 1
- Follow the instructions of the Herdsman Supervisor(s)
- Attend all evening herdsman meetings at the Fair
- Assist Herdsman Supervisor (s) in enforcing all overnight herdsman to participate in the mandatory clean-up and other assigned tasks
- Act as a positive role model and be a person of good character who pledge to uphold the six pillars of character: **Trustworthiness, Respect, Responsibility, Fairness, Caring and Citizenship.**

**THE 4-H ADULT HERDSMEN CONTRIBUTE A VALUABLE SERVICE TO THE 4-H FAIR**

**Herdsmen Rules**

1. Adult Herdsmen must be a registered, active 4-H Volunteer.
2. Herdsman applications must be completed fully. Incomplete or late applications will not be accepted. The Herdsmen Supervisor and the 4-H Agent **must approve** all adult herdsman and their signatures will be obtained at the herdsman orientation.
3. Attendance at one of two pre-Fair Herdsman Orientation meetings is required (July 25 at 7:00 p.m. or Aug 2 at 7:00 p.m. at the 4-H Center). Herdsmen receive official ID's at these two meetings.
4. Herdsmen will be assigned to oversee specific tents, but not necessarily their own exhibits. Individuals with special needs must speak to the Herdsmen Supervisor at the herdsman's meeting. **As an adult herdsman, you are committing to staying overnight and assisting the Herdsmen Supervisor(s). This includes helping the youth herdsman to be safe and protect the 4-H projects.**
5. **ALL** herdsman (including the adults) **must** attend a herdsman meeting each night they stay at the fairgrounds. This half-hour meeting usually begins at 10:30 p.m. After the meeting, herdsman will complete assignments and sleep in assigned tents (not outside or in a vehicle). As an adult herdsman your role is to support the Herdsman Supervisor(s), enforcing the mandatory cleaning and other assigned tasks. If there is a problem with a child, (physical, emotional, or disciplinary) you should bring it to the attention of the Herdsman Supervisor(s) immediately. **The Herdsman Supervisor(s) and the County 4-H Agents will deal with any disciplinary actions.**
6. Adult herdsman help and support in making sure all youth herdsman help breakdown the food tent Friday night before other exhibits/projects/tents are dismantled. You do not need to assist, but it would be appreciated!
7. Adult herdsman must remain on the fairgrounds between 10:00 p.m. and 7:00 a.m. Absolutely no visitors are allowed. Breakfast will be served between 7:00 and 7:30 a.m.
8. Adult herdsman are not permitted to handle any exhibits, enter any concession in the Food Tent (except for emergencies). Adult herdsman are **NOT** permitted to use Fair vehicles without approval from the Herdsmen Supervisor(s) and/or the 4-H County Agent(s).
9. Adult herdsman are required to notify herdsman supervisors by 7pm each night if they are unable to stay their assigned night. An adult/youth ratio must be maintained, and this gives herdsman supervisors the opportunity to find a replacement adult.
10. Alcohol or other drugs are **NOT** permitted on the fairgrounds. There is **NO** smoking or vaping on the fairgrounds (regardless of age).
11. Any herdsman (adult or child) sent home during the fair for disciplinary problems will not be allowed to be a herdsman for the rest of the fair and the next year's fair.

**NOTE – YOU WILL NEED TO SUPPLY ALL YOUR OWN SLEEPING GEAR (EG: SLEEPING BAG, COT, ETC.)**

# Somerset County 4-H Fair

Adult Herdsman Application – Due July 5, 2022

***Must be a registered volunteer and completed background check by June 1 to be an adult herdsman.***

Please print clear and neatly. **You MUST submit an original headshot photo with application. Email (preferred) to [smutko@co.somerset.nj.us](mailto:smutko@co.somerset.nj.us)**

Name of applicant \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

I'm a Volunteer for This Club (s) \_\_\_\_\_

Please *circle* the day(s) you will stay overnight at the Fair. We must have adults stay overnight Friday too.

Tuesday  
August 9

Wednesday  
August 10

Thursday  
August 11

Friday  
August 12

• **Applicant agreement:**

If selected as a 4-H Fair Herdsman, I agree to complete my duties and follow the rules mentioned in this letter including attending one of the two Herdsmen Orientation meetings on either **July 25 at 7:00 pm** or **Aug 2 at 7:00 p.m.** at the 4-H Center. **IF YOU DO NOT ATTEND THE ORIENTATION MEETING, YOU WILL NOT BE ALLOWED TO BE A HERDSMAN.**

\_\_\_\_\_  
Applicant's Signature

• **Medical Emergency Authorization and Health Information**

In case of a sudden illness or an accident to the above named participant requiring immediate treatment or surgery while he/she is a participant in this activity, I authorize the 4-H chaperone(s) to take such action as seems appropriate to protect the health and physical well-being of the above participant. This authority extends to any physician(s) and/or surgeon(s) selected by the chaperone(s) to perform medical and/or surgical procedures including examinations and tests necessary to preserve the life and well-being of the above named participant.

|                |  |  |  |
|----------------|--|--|--|
| Emergency #'s  |  |  |  |
| Contact Person |  |  |  |

The following information is provided as an aid to the chaperone(s) in dealing with the well being of the participant. The participant has the following **health conditions**: (including such things as allergies, handicaps, diabetes, asthma and medications needed).

\_\_\_\_\_

\_\_\_\_\_  
Insurance Carrier

\_\_\_\_\_  
Group Number

\_\_\_\_\_  
Member's ID Number

For office use only: Herdsman Orientation Meeting attended: \_\_\_\_\_ July 25 \_\_\_\_\_ Aug 2  
2/22